

SHINING STARS SCHOOL OF DANCE & PERFORMING ARTS

Photography and Filming Policy

Filming and photographs taken by Shining Stars

Shining stars staff do like to take photograph and short videos to capture **special moments** and to promote the school but permission for sharing, to our website and social medial platforms, is sought through our registration document

- Any photographs or filming will be done on a designated device.
- All photos/filming will be stored in a password encrypted file and disposed of securely and safely when no longer needed.
- On the registration we will ask if you are happy for us to use any photographs/filming we take on our social media platforms or not. We also have a closed Facebook group (members only).

Filming and photographs taken by parents/carers at special events/lessons

We understand that many parent/carers want to capture these special moments

Parents/carers may film or take pictures of their own child during events at the studio under special conditions as indicated below. However, filming is not allowed during open lessons where exam work is being shown. So, we will always advise if photography or filming is permitted at other events.

To ensure the safety and privacy of all members of our school community, especially those who cannot have their images shared publicly for various safeguarding or personal reasons, we kindly ask that you adhere strictly to the following rules:

- **Personal Use Only:** It is your responsibility to ensure all photos and videos taken at the event are for your personal and family use only.
- **Strictly No social media or Public Sharing:** Images or recordings that include young people other than your own **must not** be shared on any social media platforms (such as Facebook, Instagram, YouTube, etc.) or any other public forum, including personal blogs or messaging groups with external members.
- **Data Protection:** Images or videos including other children must not be shared without the consent of the other children's parents/carers. Sharing images of other people's children without their parents' explicit consent may contravene data protection legislation.
- **Respect Privacy:** Please be mindful that some families have specific and serious concerns about their child's image appearing online under any circumstances.
- **Photography or filming is NOT allowed to be used, by parent/carers, in dressing room areas.** Also if a venue we are at has said it is not allowed.

We want everyone to be able to enjoy events and celebrate their children's achievements in a safe and secure environment. Your cooperation in respecting these guidelines is vital for the wellbeing of all our pupils.

C H Beedles (Principal)

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